



WINNIPEG SCHOOL DIVISION

The Winnipeg School Division **SECRETARY-TREASURER**

Students come first at the Winnipeg School Division (WSD). Their mission is to provide a learning environment that promotes and fosters the growth of each student's potential and to provide an opportunity for the individual student to develop the knowledge, skills, and values necessary for meaningful participation in a global and pluralistic society. In support of this, over 5,000 dedicated WSD staff operate to deliver education services to 34,000 pupils at 77 schools. As Winnipeg's largest school division, the WSD recognizes that great success happens when schools, teachers, parents and students work together, and continually strive to create a stronger school community.

Under the general direction of the Chief Superintendent, the Secretary-Treasurer serves as the Chief Financial Officer of the Division and is accountable for the financial, legal and general business activities of the WSD. The Secretary-Treasurer has administrative, operational and policy making oversight for; the Board of Trustees, budgeting, accounting and audit, pension, payroll and benefits, purchasing, facilities, transportation and permits. She/he will be responsible for managing an operating budget in excess of \$380 million dollars.

With a reputation for being people and relationship focused, in your new role you will have the opportunity to influence the lives of students, inspire staff and impact the delivery and quality of public education. This role will appeal to a progressive, adaptable leader with excellent communication and negotiation skills, political savvy, strategic vision and strong financial acumen.

The scope of the role is large and multifaceted. The ideal candidate will possess the following qualifications and experience:

- A relevant post-secondary degree and a professional accounting designation (CPA) along with extensive and successful public sector financial leadership experience;
- Expertise in IT and financial IT systems accompanied with strong analytical skills;
- Proven abilities to build strong and positive working relationships with a Board of Trustees, the community and union partners;
- Exemplary interpersonal, people and team development skills;
- Experience in labour relations, public speaking, media relations and conflict resolution combined with a high level of integrity;
- Strong project management skills and policy development expertise; and

To apply for this opportunity to make a difference to future generations, please contact Brenda LaRose, Partner in our Winnipeg office, at 204-515-3828 Ext 103 and/or send applications including a cover letter and resume in confidence to brenda@leadersinternational.com. A comprehensive health and benefit package commensurate with the executive nature of this position is included. The successful candidate must be willing to relocate to Winnipeg, Manitoba.